

## CPRE Rutland (The Charity) - Conflicts of Interest Policy

1. The use of transparent mechanisms to manage conflicts of interest is vital to ensure the probity of all actions and decisions made by the Board, board members and others to whom authority is delegated by the Board.
2. Board members and others acting on behalf of The Charity have a legal obligation to act in the best interests of The Charity and in accordance with The Charity's rules and regulations set out in its policies and in particular the Code of Conduct policy adopted by the Board
3. Conflicts can arise where an individual's personal or family interests and/or loyalties conflict with those of The Charity and this can inhibit open discussion and could result in decisions being made that are not in the interests of The Charity or risk the impression that such decisions have not been made objectively in the best interests of The Charity, leading to reputational damage for CPRE Rutland and/or the individuals concerned.
4. Conflicts can occur in a number of different ways not just limited to an individual's pecuniary interests but also their involvement in other organisations of which they are a member or in which they have a position of general control, management or influence.
5. The Society's conduct standards are clearly set out in its Code of Conduct. Every board member, co-optee and member of a committee of the Board should familiarise themselves with these standards and ensure that they are observed at all times.
6. The Code of Conduct adopted by The Charity requires all board members to complete and sign a statement disclosing their pecuniary and non-pecuniary interests within 28 days of becoming a board member. This form should be returned to the Administrative Officer of The Charity and the interests disclosed will be recorded in the Register of Members Interests (The Register) held by The Charity.
7. Each board member is responsible for ensuring that their interests as shown in The Register are accurate and up to date. Any new interests should be notified to the Administrative Officer of The Charity within 28 days of such interest arising. Each board member will be required to review and if necessary, update their entries in The Register annually.
8. The Register will be open for public inspection and will be published on The Charity's website.